

# FELLOWSHIP CHRISTIAN ACADEMY FINANCIAL SERVICE'S NEWS

## **TUITION STATEMENT REMINDER:**

If you need a copy of your tuition statement or the tax ID number, you will be required to fill out a request form, located at the front desk or you may submit your request on the link under Finance at a Glance. Please allow a 72 hour turnaround.

## **PRESCHOOL, 6<sup>th</sup> and 8<sup>th</sup> GRADUATION CELEBRATION:**

Parents, in order for your graduate to participate in the graduation ceremonies, all tuition and fees must be paid **IN FULL** on or before **Thursday, May 13, 2010**.

## **LATE PICK-UP AND ASP DROP-IN FEES:**

Please clear your account by submitting a money order or cashier's check as soon as possible.

## **RECORDS REQUEST FEE**

Effective January 1, 2010 FCA will implement a \$5.00 charge for all record requests. This fee will apply to all current and previous FCA families and must be paid at the time the request is made. Requests must be submitted in person, mailed, or faxed. Your request will not be fulfilled if payment has not been received. In addition, all fees, fines and/or account balances owed to FCA, must be paid in full before your request will be fulfilled. This fee does not apply to tuition statement request.

