



**PHYSICIAN/PARENT REQUEST FOR  
ADMINISTRATION OF MEDICINE OR SPECIAL PROCEDURE BY SCHOOL PERSONNEL**

Special health care procedures and medications may be administered at school by school personnel when such treatment is necessary for school attendance and cannot otherwise be accomplished. This completed form along with the medication and/or special equipment items are to be brought to the school by the parent.

Prescribed medication/treatment may be administered by a school nurse or by a non-health professional designate of the principal or school nurse. The medication should be brought to school in the original container appropriately labeled by the pharmacy. Parents may request that the pharmacist dispense two bottles of medication, one for home and one for school.

THIS INFORMATION IS CURRENT UNTIL NEW OR UPDATED INFORMATION IS RECEIVED OR FOR ONE CALENDAR YEAR FROM DATE OR UPDATE OF REQUEST.

BY \_\_\_\_\_ FILED IN NURSE'S OFFICE ON \_\_\_\_\_

1. Name of Pupil \_\_\_\_\_ Birth Date \_\_\_\_\_

2. Address \_\_\_\_\_ School \_\_\_\_\_

3. Condition for which prescribed treatment is required: ICD9 Code \_\_\_\_\_

4. Specific medication or procedure:

5. Dosage and method of administration/instruction (include time schedule), time, protocol required for special health care procedure.

6. Precautions, unfavorable reactions:

7. Disposition of pupil following administration or procedure, if applicable, i.e., rest, home, hospital, doctor's office, return to class.

8. Date of Request \_\_\_\_\_ Date of Termination \_\_\_\_\_

9. \_\_\_\_\_ / \_\_\_\_\_  
*Physician's Name (printed)* *Signature*

\_\_\_\_\_ / \_\_\_\_\_  
*Physician's Address* *Telephone Number*

(PARENT)

We (I), the undersigned, the parents/guardians of \_\_\_\_\_  
*Student's Name*

request the above medication or procedure be administered to our (my) child.

\_\_\_\_\_  
*Name* *Relationship* Telephone *Home* *Business*

\_\_\_\_\_  
*Name* *Relationship* Telephone *Home* *Business*

NOTE: Prescribed asthma inhaler may be kept by the student and self-administered if the physician indicates this need in writing and considers the student sufficiently responsible. In addition, the physician should list any precautions to be followed on this form (the school nurse will inform the principal and appropriate others.)